Approved Release 2001/08/07 : CIA-RDP84-00

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FILE Reports 10

OFFICE OF SECURITY BULLETIN

2 November 1979

1. New Agents Class

The Acting Director of Security noted that the new agents class will begin on Monday, 5 November. The 25 trainees will include 7 who have already been on board for sometime as well as 18 EOD's. (U)

2. Boyce/Lee Book Published

Falcon and Snowman, a new book about the Boyce/Lee case, was recently published. Screen rights have reportedly been purchased by the man who produced "The Exorcist." (U)

3. Area Security Officer Training Program

The first Designated Area Security Officer Training Program will be conducted on 28-29 November 1979 by the Security Education Group. The designated officers, who are not career security officers, will be given a fundamental knowledge of security procedures and an introduction to "where to go" within the Office. (U)

4. Director of Security to Report on Trip

The Acting Director of Security announced that the Director of Security will report on his trip to Europe and the Middle East at the 16 November staff meeting. All GS-14's and above in the Washington, D.C. area are invited to the staff meeting, which will be held in room GA13, Headquarters. (C)

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5. Combined Federal Campaign Participation Lagging

OS participation in the Combined Federal Campaign is also suffering from the Agency-wide lack of participation this year. The OS Administrative Officer reported that although the campaign is officially scheduled to close on 9 November, about one quarter of OS personnel have not returned their cards. He requested that supervisors ensure that employees turn in their cards before the deadline. (U)

6. Personnel Office to Coordinate Job Openings

The Acting Deputy Director of Security related that

Chief, Personnel Branch, has been asked to coordinate outside requests for job candidates.

noted that anyone hearing of a job opportunity within private industry should contact who will 25X1A collect and disseminate this information on a more systematic basis than was heretofore possible. (U)

The DD/PSI mentioned that the

25X1A

25

25X1A

8. Quality Step <u>Increases</u> (C)

25X1A has been awarded a QSI in recognition of her sustained outstanding performance during the past year while assigned to the

25X1A

25X1A has been awarded a QSI in recognition of her exceptional dedication and consistent high performance over the past several years while assigned to the Special Security Center.

has been awarded a QSI in recognition of her dedication, sustained excellent performance and dependability while assigned to the Special Security Center.

9 Promotions (C)

GS-13 to GS-14

25X1A

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